



Answer the following questions

Q.1. Correct the mistakes in these sentences. Underline the incorrect word and write the correct one between the brackets.

1. Insert the cable from the socket. (.....)
2. To see the bottom of the window, drag the scroll button down. (.....)
3. Disconnect the headphones on the computer after you've finished with them, please. (.....)
4. The internet is a network where covers the world. (.....)
5. I'm knowing how to develop websites. (.....)
6. A GPS is a device that show your location. (.....)
7. Where's a document with the network information? I saved it in this folder. (.....)
8. He's the person which looks after the servers. (.....)
9. With a tablets and the right software, you can access your data anywhere. (.....)
10. I install some software at the moment, but I'll finish in a few minutes. (.....)

Q.2. Complete these instructions using the words in the box. (10 Marks)

connect disconnect internal motherboard partition plug push

It isn't difficult to add a new ..... drive to a desktop computer. First, make sure the computer is off and ..... it from the electricity socket. Then ..... the drive into a spare space as far as it will go. Next, find the SATA cable that came with the drive and ..... one end of it into the SATA socket on the ..... and the other end into the drive. You'll also need to ..... a power cable. Then, when you switch on the computer, you just need to format the drive. You can also ..... it if you want to use different parts of it for different purposes .

Q.3. Complete these sentences with (to, for, so and because). (7 Marks)

1. I back up my data ..... security.
2. I use open source software ..... it's free .
3. You can double click on the title bar ..... maximize the window .
4. I use a video camera ..... that I can show video to people .
5. You can use an external hard drive ..... back up your data .
6. Drag the folder icon ..... move it to a new drive .
7. I bought a webcam ..... that I can make video calls.

Q.4. Match 1-7 to a-g to make sentences. (7 Marks)

1. If you don't want to make mistakes while typing, ( ) a. give me a call .
2. If you get an error message, ( ) b. it knows when you move it.
3. If you use a VPN, ( ) c. security is important.
4. If you want to look at web pages, ( ) d. use a spell checker.
5. If you want to stream videos, ( ) e. you'll need a fast internet connection.
6. If your device has an accelerometer, ( ) f. a browser is useful.
7. When you browse the internet, ( ) g. your messages will be more secure.



الزمن: ساعة  
المجموعة:

اسم الأستاذ: البشير الطاهر  
رقم القيد:

الفصل الدراسي: خريف 2017 م  
اسم الطالب:

**Q.5. Complete these sentences. Use one or two words in each gap.**

1. A ..... stores large amounts of data.
2. Please disconnect the ..... hard drive from the computer.
3. I really like the people I work with: my ..... are all great people!
4. The ..... is the internal part of the computer that everything else connects to.
5. Use the ..... at the side of the window to move down so that you can see the whole page.
6. A big advantage of open ..... software is that it's usually free.
7. You may have to ..... your disks while installing the operating system if you want to divide your big drive into some smaller ones.
8. Don't forget to ..... your data so that you always have a copy!

----- (8 Marks)

**Q.6. Read the job advertisement then say if the sentences bellow are true (T) or false (F).**

- ( ) 1. Ordinary people can buy the company's products in shops.
- ( ) 2. ADS now has offices in nine countries.
- ( ) 3. The company is having problems now.
- ( ) 4. Clients like ADS because of its low prices.
- ( ) 5. If you haven't worked in IT before, you could apply for this job if you have a Diploma in Software Development.
- ( ) 6. You need to understand more than one OS to do this job well.
- ( ) 7. Working for several years in a small company isn't useful for this job.
- ( ) 8. This job is suitable for people who don't need to live close to their family.

**Atlantic Digital Services**

Atlantic Digital Services (ADS) is a software development company providing services to other companies. With over 2000 employees in seven different countries, we are able to help a wide range of clients in many different parts of the world. We are growing very quickly and plan to open offices in two more countries later this year. Our customers keep coming back to us because we can develop high quality software to their specifications very quickly and because of our great customer service .

**Software developer positions available**

We have positions available in our new international offices for people with the following:

- a Diploma in Software Development with good grades
- experience developing software for the Windows and Linux operating systems
- two years' experience in a company similar to ours

Applicants must be happy to travel to our international offices for some projects, which may last from a few weeks to a year.

----- (8 Marks)

تمنياتي للجميع بالتوفيق

أستاذ المادة: البشير الطاهر

صفحة 1 من 3





7. Write an email explaining how to transfer photographs from a digital camera to a computer. Give instructions for the steps below.

- card reader → computer
- select destination folder
- open software
- OK' button
- select card reader/drop down menu

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(5 Marks)

Q.8. Read the text and find the words that match the definitions below the text.

### Reinstalling an operating system

Before you start, back up everything. First, put the installation DVD into the optical drive. Then reboot the computer while you press the F2 key. The BIOS will now start. In the BIOS, set the first boot drive to DVD. Then reboot again. This time, the computer will boot from the DVD and installation will begin. Near the start of the process, it will ask you to agree to the license terms. During the process the computer will restart by itself several times. Near the end of the process, you can partition the hard drives. At the end of the process, the operating system will ask for the product key, time, date, network type and details for user accounts.

1. start again (.....re.start.....)
2. split a hard drive into parts that act like separate drives (.....)
3. software built into a computer that controls how it starts up (.....BIOS.....)
4. the drive that the computer reads first when starting up (.....)
5. software comes with this to show you are the owner (.....product.....)
6. settings for a user (.....)
7. switch a computer off and on again (.....)
8. a series of actions to do something (.....)
9. copy data to another place so that you don't lose it (.....)
10. rules about how you can use software (.....)

(8 Marks)